

LES ENFANTS PRIVATE DAY NURSERIES LTD

FLEXI CONTRACT

Terms & Conditions

Full fees: is the term given to each individual contract based on the attendance agreed on the registration form.

- 1 Full fees will be charged for the child's/children's attendance for all 52 weeks of the year and are payable immediately on receipt of invoice.
- 2 A flexi contract is for those parents who require different attendance days every week. Should your child attend the same days for more than 4 consecutive weeks you will be asked to change to either a Standard or Term Time contract.
- 3 A permanent change to decrease or stop attendance must be given in writing 4 weeks prior to the date you wish this to commence. A permanent change to increase attendance must be give in writing 1 week prior to the date you wish this to commence.
- 4 All attendance dates and times for your child must reach the nursery and fees manager in writing or by email by the Wednesday prior to the week of attendance you are requesting. Once this booking is made it is chargeable whether your child attends or not.
- 5 If no notification of booking is given then full time fees for all 5 days will be charged as we need to cover with staff incase you decide to bring your child in without notice.
- 6 Your agreed minimum weekly number of days which were agreed on your registration form or detailed in 5a will always apply whether attended or not.

5a – Weekly minimum attendance will be _____ (1/2 a day is the minimum)
- 7 There is no ½ rate holiday allowance given on this contract.
- 8 All sick days will be charged as normal but allowances are made for those children who have had to stay in hospital. Written confirmation of this must be provided for fees to be reduced.

THIS CONTRACT FORMS PART OF YOUR OVERALL CONTRACT AND ALL OTHER TERMS SET OUT IN OUR REGISTRATION AND CONTRACT FORM AND BROCHURE APPLY.

CHILDS NAME _____

NURSERY _____

SIGNED BY PARENT _____

DATE _____

SIGNED LES ENFANTS _____

DATE _____

PLEASE SIGN AND RETURN